

## RINGWOOD BUSINESS AWARDS TERMS & CONDITIONS

- Any organisation or business can enter if it is based in Ringwood (or within a four-mile radius) or if outside this area it can demonstrate that the area is a key trading area for their business.
- The organisers reserve the right to amend or remove award categories.
- The organisers reserve the right to re-assign an entry to another category.
- Entrants acknowledge and agree that material from entry forms may be used in the event brochure and other marketing materials.
- Entrants should mark as confidential any elements of their entry they do not wish to be used for the event brochure or other marketing materials.
- Entrants must fill in the key details on their entry form including their name, the full business name, address, and all contact details.
- Decisions of judges are final, and no correspondence will be entered into, or feedback given.
- Sponsors cannot enter the category they sponsor.

### **ALSO PLEASE NOTE THAT YOU CANNOT WIN THE SAME CATEGORY IN TWO CONSECUTIVE YEARS**

- Any entrant can enter as many categories as they wish (allowing for the sponsors rule)
- Entries must be submitted by the published closing date and by entering you agree to attend the awards ceremony should you be shortlisted (check the date/details on the website to make sure you are free that day)
- Winning entrants must agree to take part in any publicity during and post the awards.
- Entrants accept that a list of winners plus photos will be published on the awards website and on the awards media coverage after the awards ceremony.
- All entrants will receive an e mail confirming their entry.
- Recommendations/Nominations will be accepted for local businesses by their customers/clients but need to be a minimum of 300 and maximum 600 words justifying the recommendation i.e., details of why the company deserves to be a winner. Only one per company in each category by the same person.